

☐ UNCLASSIFIED ☐ INTERNAL ☒ CONFIDENTIAL ☐ SECRET
Approved For Release 2006/04/19 : CIA-RDP86-00674R000300080035-1

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

OMS CONTROL MARKING REQUIREMENTS

FROM:

C/P&SS/OMS
1 D 4054 Hqs.

EXTENSION

NO.

DATE

8 September 1978

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. DDA Representative to
E.O. 12065 Markings
Task Force

2.

ATT: [REDACTED]

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7 September 1978

MEMORANDUM FOR: DDA Representative to E.O. 12065
Markings Task Force

FROM:

SUBJECT: OMS Control Marking Requirements (U)

REFERENCE: Your memo, same subject, dtd 25 August 1978

1. (U) In accordance with the instructions contained in your 25 August 1978 memorandum, OMS has made a review of different classifications, control markings and preclassified forms used by OMS. The results of our study, as well as our conclusions and recommendations, are embodied in this report.

2. (C) The classifications and control markings currently used by OMS are as follows:

A. Classifications

Secret
Confidential
Unclassified

B. Control Markings

Administrative - Internal Use Only
Eyes Only
RYBAT Medic and RYBAT
Medical Confidential and Medical Privileged
Information

3. (C) After studying E.O. 12065 and the Agency Regulations, Directives and Guidelines on classification and control markings, it is apparent OMS will require the continued use

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SUBJECT: OMS Control Marking Requirments (U)

of the following control markings:

- A. RYBAT Medic, RYBAT [redacted] and HHB [redacted]
- B. Eyes Only - HR [redacted] and HR [redacted]
- C. Administrative - Internal Use Only - or some other appropriate marking to restrict unclassified Agency documents for use inside the Agency only.
- D. Medical Privileged Information - U.S. Code 552 Section (b)(1)(a)(6)

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3. (U) Presently, "Medical Privileged Information" is not an Agency officially approved control marking; however, in view of U.S. Code Section 552, OMS requests approval to use "Medical Privileged Information" as a control marking on appropriate medical forms and files. The use of this control marking would not preclude classification requirements in accordance with E.O. 12065, Agency and office classification guidelines. Medical Privileged Information is defined as medical files and similar files, the disclosure of which would constitute a clearly unwarranted invasion of personal privacy.

4. (U) A review of OMS' 96 forms is underway. We expect this task will be completed in about 45 days. Preliminary findings suggest minimal form changes are indicated in some cases; i.e., the deletion of the preclassified markings, the insertion of Medical Privileged Information with space for classifying as required by E.O. 10265 and Agency and office classification guidelines. [redacted] OMS forms officer, will be in touch with Mr. [redacted] to discuss these proposed form changes.

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5. (U) The information accompanying your memorandum, plus our 30 August meeting, proved most helpful in reviewing OMS forms, control markings and classification requirements. Thank you for your time and consideration.

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